




CONSULTANTS FOR CHANGE

733 E. Chapman Avenue

Fullerton, CA 92831

(714) 992-4656



FINANCIAL ARRANGEMENTS

By entering into therapy, we have begun a contract with each other that has financial implications. I would like to take this opportunity to talk with you about our contract, and to acquaint you with my fee structure and the financial arrangements which will exist between us.

The Nature of the Contract. I offer my services as a psychologist to you on a value-for-value basis. That is, I agree to treat your psychological problems to the best of my professional ability; and in return you agree to pay my fees, and to cooperate with treatment, pending informed consent.

Fees. My fee for professional services is currently \$_____ for a 45-50 minute session. Although I try to keep each session to 50 minutes, sometimes we run into material that takes longer to process. If we run over the 50 minutes, you will be charged for each additional 15 minute block at the rate of \$____ per 15 minutes.

I am available on an emergency basis by telephone. I charge \$_____ per 15 minute block for telephone consultations.

From time to time, my hourly fees are raised to cover increased expenses. This usually occurs around the first of the year, and you will be given notice prior to any increase.

Payment. Payment is due at the conclusion of each session, unless you have made other arrangements. You may pay by check, cash or credit card.

Appointments and Cancellations. Your regular appointment is a standing appointment: I have reserved that time for you every week until you finish your therapy. If you do not show for your appointment, or give me 48 hours notice that you are canceling your scheduled appointment, you will be charged

for the time that was reserved for you. If you need to cancel, you can do so by phoning the office at any time, day or night. Please note that insurance does not cover missed appointments.

Insurance. If you are covered by insurance, bring in the claim form and I will fill it out for you at no charge. I do not bill insurance directly. I will give you a receipt at the end of every session which you can use to bill your insurance company.

Credit. Because financial circumstances sometimes change during the course of psychotherapy, I am willing to extend credit up to \$800 so that you will not have to interrupt your therapy. If your credit limit is reached before your financial circumstances have changed, we will have to postpone further treatment until the balance is brought below the \$800 limit.

Termination. After you have ended your therapy with me, you will have 30 days in which to pay any remaining balance. If you do not make payment on your account, other measures such as the use of a collection agency may be taken to collect the sums owed. In addition, I will impose a monthly finance charge of 1% on any remaining balance.

Questions. Financial matters are extremely important to all of us. Because the possibility that misunderstanding can arise regarding financial arrangements, I welcome your questions and comments regarding our financial policies, and will be happy to discuss them with you.